

# X12 EDI Standard 008000 - ANS Timeline/Checklist

Step Ref	Activity/Task Description	Motion Wording (when applicable)	Target Date	Actual Date and Notes
1√	Staff creates a Version 008000 ANS Process Timeline/Checklist. **ASC03v5 6.2		April 2019	April 26, 2019
2√	Staff submits the Version 008000 project to ANSI.		May 2019	May 8, 2019 X12 Support submitted a Version 008000 project via the ANSI Project Initiation Notification System (PINS).
3√	Staff confirms X12's current ANS procedures are accredited by the ANSI Executive Standards Council (ExSC).		May 2019	May 10, 2019 Jim Thompson of ANSI notified Cathy Sheppard of X12's reaccreditation based on ASC03v2.
4√	ANSI acknowledges receipt of the Version 008000 PIN.		May 2019	May 21, 2019 Mary Weldon of ANSI acknowledged receipt of the Version 008000 PINS via email to X12 Support.
5√	ANSI publishes notice of the PINS entry for Version 008000.		May 2019	May 24, 2019 Initiation of X12's Version 008000 project was announced on page 22 of the 05/24/19 <i>Standards Action</i> Publication.

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6√	Staff issues an interest notification announcing that members and non-members can participate in the consensus body that will vote on the Version 008000 proposal. The notification includes instructions on registering to be included in the consensus body. **ASC03v5 6.2		May 2019	<b>May 31, 2019</b> X12 sent the notification to 664 people, including all non-members who participated in the last consensus body, non-members who attended an X12 standards development meeting in the past year, subscribers of X12's social media accounts, and all X12 members.
7√	X12 accepts interest notices and enrolls interested parties into the consensus body. **ASC03v5 6.2		May/June 2019	<b>May 31, 2019 through June 30, 2019</b> 51 people expressed interest and were added to the Version 008000 consensus body.

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8√	Staff analyzes the consensus body to ensure balance. **ASC03v5 6.2		July 2019	<b>July 1, 2019</b> The consensus body includes 42 members and 9 non-members  Interest Category breakdown: <ul style="list-style-type: none"> <li>• General Interest: 11</li> <li>• User: 23</li> <li>• Vendor: 5</li> <li>• Vendor/User: 12</li> </ul> Balance is confirmed, no single interest category represents a majority of the consensus body.
9√	Staff informs the ASC officers of the consensus body statistics and notifies them that balance was achieved. **ASC03v5 6.2		August 2019	<b>August 6, 2019</b> X12 support emailed the ASC Chair and Vice Chair, notifying them of the consensus body statistics and that balance was achieved.

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10v	The ASC officers confirm balance was achieved or direct staff to take action to ensure balance. **ASC03v5 6.2		August 2019	August 7, 2019 The ASC Chair and Vice Chair each responded, accepting the consensus body and concurring that balance was achieved.
11v	Staff presents the ANS Timeline/Checklist to Steering.		August 8, 2019	August 08, 2019 **Pending**
12v	Steering approves the ANS Timeline/Checklist or remands it to staff for revisions. **ASC03v5 6.2	Motion to approve the Version 008000 ANS Process Timeline/Checklist as presented, noting it is a living document that will be updated as appropriate during the ANS cycle.	August 8, 2019	August 08, 2019 **Pending** Motion noted in column 2 presented and approved. See the 08/08/2019 Steering Committee minutes for documentation.
13v	Staff prepares the provisional ANS for public review and ANS ballot.		August 2019	The provisional ANS consists of a PDF of the EDI Standard and a PDF detailing the changes to the EDI Standard since ANS 007000 was approved.

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Step Ref	Activity/Task Description	Motion Wording (when applicable)	Target Date	Actual Date and Notes
14	Steering approves the provisional ANS for public review and ANS ballot. **ASC03v5 6.3	Motion to approve the provisional ANS as presented for public review and ANS ballot.	<b>September 2019</b>	
15	Staff issues announcements regarding the public review and ANS ballot to appropriate audiences.		<b>October 2019</b>	The availability of the provisional ANS is announced in <i>Standards Action</i> and via X12's normal distribution methods.  The ballot announcement is distributed to the consensus body.
16	Staff makes the provisional ANS available for public review and comment. **ASC03v5 6.3		<b>October 2019</b>	Start Date: End Date:  Non-members access the provisional ANS via the X12 Store.  Members access the provisional ANS via X12's balloting tool.

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Step Ref	Activity/Task Description	Motion Wording (when applicable)	Target Date	Actual Date and Notes
17	Staff releases the provisional ANS for consensus body ballot. **ASC03v5 6.3		<b>October 2019</b>	Start Date End Date If the full text of the Provisional ANS can be published in <i>Standards Action</i> , the ballot period is 30 days. If that's not the case, the ballot period will be 45 days.
18	Staff analyzes and categorizes the public review comments, creating a preliminary results packet. **ASC03v5 6.4		<b>November 2019</b>	
19	Staff distributes the preliminary results packet to the ASC officers. **ASC03v5 6.4		<b>November 2019</b>	
20	The ASC Chair distributes the preliminary results packet to Steering for discussion via an iMeet thread. **ASC03v5 6.4		<b>November 2019</b>	

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21	Within 10 calendar days, Steering approves draft responses to all comments received, as presented or as modified via discussion. **ASC03v5 6.4	Motion to approve the draft responses listed in the iMeet thread, as presented or as modified in the thread.	<b>November 2019</b>	Motion noted in column 2 presented and approved. See the MM/DD/YYYY Steering Committee minutes for documentation.
22	If any objections were raised, staff notifies individual objectors and the consensus body voters of responses and potential next actions and conducts a reconsideration period. **ASC03v5 6.4		<b>November 2019</b>	
23	Staff determines the final ANS ballot results. **ASC03v5 6.4		<b>November 2019</b>	
24	If the 90% consensus approval threshold is not met, staff reports the results to Steering and Steering determines the next action. **ASC03v5 6.4		<b>November 2019</b>	

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Step Ref	Activity/Task Description	Motion Wording (when applicable)	Target Date	Actual Date and Notes
25	If the 90% consensus approval threshold is met, X12 staff reports the final ANS ballot results to PRB. **ASC03v5 6.4		November 2019	
26	PRB reviews to ensure due process requirements were met and confirms reasonable attempts were made to resolve disapprovals and objections. **ASC03v5 6.4		December 2019	
27	If PRB confirms due process and reasonable attempts, PRB votes to recommend that Steering move the ANS forward, otherwise PRB determines the next action. **ASC03v5 6.4	Motion to recommend that Steering approve the provisional ANS for submission to ANSI. The recommendation is contingent on Steering acting to confirm the ANS ballot.	December 2019	In consideration of time and effort efficiency, PRB issues a contingent approval so that another PRB review/vote cycle is not required after Steering's decision in the best-case scenario.  Motion noted in column 2 presented and approved. See the MM/DD/YYYY PRB minutes for documentation.

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28	The PRB secretary presents the PRB recommendation or next action decision to Steering. **ASC03v5 6.4		December 2019	
29	Steering acts to confirm the ballot or to nullify the ballot. **ASC03v5 6.4	Motion to confirm the ANS ballot and approve the provisional ANS for submission to ANSI. OR Motion to nullify the ANS ballot.	December 2019	Motion noted in column 2 presented and approved. See the MM/DD/YYYY Steering Committee minutes for documentation.
30	X12 staff prepares the required forms and documentation, including a report of each unresolved objection, and submits them to the ANSI BSR. **ASC03v5 6.6		December 2019	
31	ANSI publishes a Notice of Approval in <i>Standards Action</i> . **ASC03v5 6.6		December 2019	

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32	X12 publishes and announces the new ANS. **ASC03v5 6.6		December 2019	

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