ASC Policies & Procedures Task Group Meeting Minutes
2017 Fall Standing Meeting
Sunday September 24, 2017
11:00 a.m. ET

☐ Gail Kocher (Chair) ☐ LuAnn Hetherington ☐ Cathy Sheppard ☐ Gary Beatty
☐ Stacey Barber ☐ Merri-Lee Stine ☐ Steve Rosenberg ☐ Margaret Weiker
☐ Laurie Burckhardt

OBSERVERS: None

A. Call to order
   1. Meeting called to order shortly after 11:00 a.m. ET
   2. P&P does not have any quorum requirements.
B. SD2
   1. Conducted a final review of the changes made to SD2. No additional revisions identified.
      a. Motion (LuAnn) and second (Stacey) to approve moving SD2 forward to Steering, including a high-level change log.
         1) No further discussion
         2) 7 Yea/0 Nay/0 Abstentions. Motion passes
C. OPM
   1. Motion (Laurie) and second (LuAnn) to move forward to Steering a recommendation to modify OPM to make Steering Task Group Chairs voting members of Steering
      a. Gail recused herself from the discussion or the vote, only facilitating.
      b. No further discussion
         1) 7 Yea/0 Nay/0 Abstentions. Motion passes
D. Other Items
   1. X12F Constitution still being worked on by X12F. Staff will forward to P&P as soon as X12F has approved it.
   2. P&P made aware of the intent to hold off moving to version 8 until the next version of OPM is approved through member ballot.
      a. Discussion that this should dovetail timewise with the shift to when the main vs subversions are published that was discussed during Steering earlier in the day.
E. Meeting Adjourned at 12:30 p.m. ET