

Full Task Group 2

Time	Monday	Tuesday	Wednesday	Thursday
8:00 – 9:00 AM			▪ Full Task Group Meeting	
8:45 – 9:30 AM	▪ Full Task Group Meeting			
10:00 – 11:00 AM		▪ Full Task Group Meeting		
11:00 – 11:15 AM				
1:00 – 2:00 PM		▪ (1:00) WG2 Election ▪ (1:30) WG5 Election		▪ Full Task Group Meeting
2:00 – 3:30 PM		▪ (2:00) WG20 Election ▪ (2:30) TBD Election		
5:30 – 8:00 PM		▪ TG2 Management Meeting		

Full Task Group 2

Work Group 1 – Health Care Eligibility

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Grp	<ul style="list-style-type: none"> ▪ WG1 will convene at 9:00 am. ▪ Review and approve September (LA, CA) 2009 Minutes - Copy posted to web board / central desktop ▪ Review 60 next Requirements Document ▪ Break into sub-workgroups @ 9:00-10 to finish/complete/review homework ▪ Definition Project/Data Dictionary Followup 	Full Task Grp Full Insurance	<ul style="list-style-type: none"> ▪ WG1 will convene at 9:00 am. ▪ Provider Hour (9:00 am)- Allow providers to bring business needs and/or dilemmas forward ▪ Tabled items from earlier in the week ▪ Agenda for next Trimester (Pittsburg) ▪ HIPAA 5010 Q&A and Lessons Learned ▪ Adjourn
Break				

Work Group 1 – Health Care Eligibility

<p>10:00 – 12:00 AM</p>	<ul style="list-style-type: none"> ▪ Administrative Items: (10:00-11:30) ▪ WG Conf Call Schedule – Feb thru May @ 2:00 pm Central for 1-1/2 hours <ul style="list-style-type: none"> ○ Feb 1 ○ Mar 1 ○ Apr 5 ○ May 3 ▪ Web Board Information ▪ New Attendee/Contact Information ▪ Mentors (Jack and Duane), who are they, what do they can do for you ▪ CMS Update www.cms.hhs.gov/hetshelp www.cms.hhs.gov/employerservices/03_employervdsa.asp (voluntary insurer reporting) ▪ RTA/HSA/TAA Update (Dave) (15 minutes) ▪ Review TBPM updates ▪ SAC meeting for WG1 SAC representatives 3-5pm ▪ Approve September 2009 (LA) Minutes - Copy on web board ▪ Review and approve agenda/duration times for this week ▪ Roberts Rules of Order/CoChair assignments 	<p>Full Task Grp Full Insurance</p>	<ul style="list-style-type: none"> ▪ Management Meeting Update ▪ Definitions Project/Data Dictionary Followup ▪ Continued discussion on Requirements Document 	
-------------------------	--	---	--	--

Work Group 1 – Health Care Eligibility

Lunch				
01:00 – 03:00 PM	<ul style="list-style-type: none"> ▪ Review Progress to Date items ▪ Review the Change Request Log (reevaluate prioritizations, assignments) ▪ Review and update Change Request Log with new items ▪ Assign new items and Continue reviewing Change Request Log; Assign new items and break into sub-workgroups to continue requirements review from previous trimester meetings 	<ul style="list-style-type: none"> ▪ 01:00-2:00PM- OnlyConnect® User Forum ▪ Continue reviewing Change Request Log; Assign new items and break into sub-workgroups to continue requirements review from previous trimester meetings. 	<ul style="list-style-type: none"> ▪ Continue reviewing Change Request Log; Assign new items and break into sub-workgroups to continue requirements review from previous trimester meetings. 	Full Task Grp Full Insurance
Break				Trimester closes
03:00 – 05:00 PM	<ul style="list-style-type: none"> ▪ Open X12N/TG2 discussion items (ones requiring feedback for trimester meeting discussion/votes) ▪ DSMO/HIR Discussion if any 4:00-5:00 	<ul style="list-style-type: none"> ▪ Continue reviewing Change Request Log; Assign new items and break into sub-workgroups to continue requirements review from previous trimester meetings. 	3:30-5:00 HIPAA Informational Forum	No meetings

Work Group 2 – Health Care Claims

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Grp	<ul style="list-style-type: none"> 6020 work related to property & casualty, worker's comp Other 6020 work 	Full Task Grp Full Insurance	<p>Start time is 9 am</p> <ul style="list-style-type: none"> Tabled items from earlier in the week WG Conf Call Schedule Agenda for next Trimester (Addison, TX) Adjourn
Break				
10:00 – 12:00 AM	<p>WG2 begins at 9:30 AM</p> <ul style="list-style-type: none"> Review agenda for the week Call for DMs New Attendee/Contact Information Move from 5050 to 6020 Vote on ICD-10 examples NUCC/NUBC (11:30 – 12:30) 	Full Task Grp Full Insurance	<ul style="list-style-type: none"> Management Meeting Update HIR discussions Address open comments on ICD-10 Example Project Other 6020 work continues 	
Lunch				
01:00 – 03:00 PM	<p>WG2 starts at 1:30</p> <ul style="list-style-type: none"> Review 6020 document Revise MJ note (anesthesia) Any new 6020 items to discuss <p>WG 2 ends at 3:30</p>	1:00 Co-chair elections – John Bock's and Betsy Clore's positions <ul style="list-style-type: none"> DDCP update 6020 work continues 	<ul style="list-style-type: none"> 6020 work continues 	Full Task Grp Full Insurance
Break				Trimester closes
03:00 – 05:00 PM	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 6020 work continues CICA 837 update (4:00) 	3:30-5:00 Transaction Coordination Forum	No meetings

Work Group 3 – Claim Payments

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Grp	<ul style="list-style-type: none"> ▪ 6020 work ▪ RAS/CAS ▪ Examples ▪ HIR's moved to 6020 	Full Task Grp Full Insurance	Start time is 9 am <ul style="list-style-type: none"> ▪ Tabled items from earlier in the week ▪ WG Conf Call Schedule ▪ Adjourn
Break				
10:00 – 12:00 AM	Begin meeting at 9:30 am <ul style="list-style-type: none"> ▪ Review agenda for the week ▪ Review activity since last meeting ▪ New Attendee/ Introductions ▪ CARC/RARC Update ▪ HIR Discussions ▪ DM's 	Full Task Grp Full Insurance	<ul style="list-style-type: none"> ▪ Management Meeting Update ▪ Other 6020 work continues 	
Lunch				
01:00 – 03:00 PM	<ul style="list-style-type: none"> ▪ Discuss 5010 errata ▪ TR2 – 835 RT ▪ Move from 5050 to 6020 	▪ 6020 work continues	▪ 6020 work continues	Full Task Grp Full Insurance
Break				Trimester closes
03:00 – 05:00 PM	▪ 6020 work	▪ 6020 work continues	3:30-5:00 Transaction Coordination Forum	No meetings

Work Group 4 – Benefit Enrollment and Maintenance and Premium Payments

Time	Monday	Tuesday	Wednesday	Thursday
8:00 – 11:00 AM				<ul style="list-style-type: none"> ▪ Review of previously tabled items ▪ Work on June Trimester Agenda
8:00 – 8:30 AM		Full Task Group <ul style="list-style-type: none"> ▪ Informational Forum: 999 (X231A1) 		
8:00 – 9:00 AM			Full Task Group	
8:00 – 8:45 AM	Full Subcommittee N			
8:30 – 10:00 AM		<ul style="list-style-type: none"> ▪ Review of Agenda ▪ Open position nominations ▪ Review of HIR 878 		
8:45 – 9:30 AM	Full Task Group			
9:00 – 10:00 AM			Full Subcommittee N	
9:30 – 11:00	<ul style="list-style-type: none"> ▪ Intro ▪ Ground Rules ▪ Review of Agenda ▪ Addition of 006020 Loop 2320 COB04 service type codes ▪ Addition of Medicare “parts” Member Level Dates 			

Work Group 4 – Benefit Enrollment and Maintenance and Premium Payments

10:00 – 11:00 AM		Full Task Group	<ul style="list-style-type: none"> ▪ Review of Agenda ▪ Continue HIR review and response 	
11:00 AM – 12:00 PM		Full Subcommittee N		
11:00 AM – 1:00 PM	Break		Break	Break
12:00 PM – 1:00 PM		Break		
1:00 – 2:00 PM				Full Task Group
1:00 – 5:00 PM	<ul style="list-style-type: none"> ▪ Type 2 Errata for TR3 Note Inconsistency ▪ Open additions/changes 	<ul style="list-style-type: none"> ▪ Review HIR 890 ▪ Review HIR 864 ▪ Review HIR 919 ▪ Review of Open Inquiries: <ul style="list-style-type: none"> ○ FSA Loops 2400 – 2650 ○ Trimester agenda ○ Tax Advantage Account 	<ul style="list-style-type: none"> ▪ Review of previously tabled items ▪ 3:00 pm Elections for Open Position ▪ Open additions/changes 	
2:00 – 3:00 PM				Full Subcommittee N
5:00 PM – 8:00 PM		TG2 Management		

Work Group 5 – Claims Status

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Group	<ul style="list-style-type: none"> ▪ 5050/6020 development ▪ Entity Codes - Synchronization between guides 	Full Task Group Full Insurance	Start at 9:00 am <ul style="list-style-type: none"> ▪ Update on the week's activities ▪ Any open items
Break				
10:00 – 12:00 AM	<ul style="list-style-type: none"> ▪ WG Updates (guides, code committee results, interim conference call action items) ▪ Registry Changes (Version/authors) ▪ Open Only Connect items 	Full Task Group Full Insurance	<ul style="list-style-type: none"> ▪ TG2 Management update ▪ Plan Conference calls and work for January 2010 X12 meeting 	<ul style="list-style-type: none"> ▪ Continue with open items or RFI Code Review ▪ Adjourn workgroup meeting
Lunch				
01:00 – 03:00 PM	<ul style="list-style-type: none"> ▪ Only Connect open items (as applicable_ Action Items <ul style="list-style-type: none"> ○ REF01=EJ note (Pt Acct. ○ Add REF01=Y4 (WC #) 	<ul style="list-style-type: none"> ▪ <i>1:30 Election (Open Co-Chair Position)</i> ▪ Continue 5050/6020 development <ul style="list-style-type: none"> ○ Entity Codes Synchronization 	<ul style="list-style-type: none"> ▪ Continue Entity Codes discussion (if necessary) ▪ Review 837 5010 New Data Elements that need Status codes 	Full Task Group Full Insurance
Break				Trimester closes
03:00 – 5:00 PM	<ul style="list-style-type: none"> ▪ 5050/6020 development <ul style="list-style-type: none"> ○ front matter items ○ 277CA – 448 code ○ 276/277 -Minimum Necessary codes ▪ Open Only Connect items and provider role 	<ul style="list-style-type: none"> ▪ Continue 5050/6020 development <ul style="list-style-type: none"> ○ Entity Codes Synchronization 	<ul style="list-style-type: none"> ▪ Any open items (TG2) ▪ 276/277 issue from MaryLynn ▪ RFI Code review if time permits 	No meetings

Work Group 9 – Patient Information

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Grp	<ul style="list-style-type: none"> ▪ 824 Evaluation 	Full Task Grp Full Insurance	<ul style="list-style-type: none"> ▪ Schedule conference calls ▪ Agenda for next Trimester meeting ▪ Q and A ▪ Adjorn
Break				
9:30 – 12:00 AM	<ul style="list-style-type: none"> ▪ Review agenda ▪ Updates: HL7, WEDI, DDCP, reform bill, etc ▪ 6020 discussion – 3 guides ▪ PHR Request ?(4th guide) ▪ Notes Consolidation Update ▪ Conference call summary report 	Full Task Grp Full Insurance **Request for version change – 3 guides to 6020 (Attachments; 275 for 278; 275 PHR) <ul style="list-style-type: none"> ○ Primary/Alternate needed for PHR 275 	<ul style="list-style-type: none"> ▪ Management Meeting Update ▪ 6020 guide dev – claim attachment guide 	
Lunch				
01:00 – 03:00 PM	<ul style="list-style-type: none"> ▪ Notes Consolidation work – if none, start 824 evaluation 	<ul style="list-style-type: none"> ▪ 6020 guide dev – claim attachment guide 	<ul style="list-style-type: none"> ▪ 6020 guide dev – claim attachment guide 	Full Task Grp Full Insurance
Break				Trimester closes
03:00 – 5:00 PM	<ul style="list-style-type: none"> ▪ 824 evaluation 	<ul style="list-style-type: none"> ▪ 6020 guide dev – claim attachment guide 	<ul style="list-style-type: none"> ▪ 6020 guide dev – claim attachment guide 	No meetings

Work Group 10 – Health Care Services Review

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance (8:00-8:45) Full Task Grp (8:45-9:30)	<ul style="list-style-type: none"> ▪ Review OnlyConnect changes made by WPC/TG4 ▪ Discuss changing to 6020 ▪ 60 next Guide Development 	Full Task Grp Full Insurance	<ul style="list-style-type: none"> ▪ Recap Mtg/Finish up ▪ Agenda for conference calls and next trimester meeting (9:00-12:00)
Break				
10:00 – 12:00 AM	<ul style="list-style-type: none"> ▪ Start at 9:45 AM ▪ Greetings and Agenda Setting: ▪ Identify Data Maintenance/Code ▪ Approval of the minutes - September meeting ▪ <u>Updates:</u> ▪ WG10 – comments to the HITSP documents ▪ WG10 comments to the Minnesota Group ▪ Report from Codes Committee ▪ Status of Conference Calls ▪ HIR/RFI report/status ▪ Service Type Code List ▪ WEDI SNIP 27X WG 	Full Task Grp Full Insurance	<ul style="list-style-type: none"> ▪ Management meeting update ▪ 60 next Guide Development 	
Lunch				

Work Group 10 – Health Care Services Review

01:00 – 05:00 PM	<ul style="list-style-type: none"> ▪ Respond to any outstanding HIRs ▪ Review open items in OnlyConnect ▪ 60 next Guide Development ▪ Co-Chair Meeting with WG2/WG9 Attachments (4:00) 	<ul style="list-style-type: none"> ▪ 60 next Guide Development 	<ul style="list-style-type: none"> ▪ 60 next Guide Development 	Full Task Grp Full Insurance
Break				Trimester closes
4:00 on	WG2/WG9/WG10 Attachments	TG2 Management (5:00-8:00)	<ul style="list-style-type: none"> ▪ HIPAA Info Forum (3:30-5:00) 	No meetings

Work Group 15 – Provider Information

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Group	<ul style="list-style-type: none"> Notes Consolidation & Provider Directory development 	Full Task Group Full Insurance	<ul style="list-style-type: none"> Notes Consolidation & Provider Directory development
Break				
10:00 – 12:00 AM	<ul style="list-style-type: none"> Notes Consolidation & Provider Directory development 	Full Task Group Full Insurance	<ul style="list-style-type: none"> Notes Consolidation & Provider Directory development 	<ul style="list-style-type: none"> Notes Consolidation & Provider Directory development
Lunch				
01:00 – 03:00 PM	Joint Meeting with WG1 (TENTATIVE – Time to be finalized Monday in Seattle) <ul style="list-style-type: none"> Notes Consolidation & Provider Directory development 	<ul style="list-style-type: none"> WG does not meet 	<ul style="list-style-type: none"> WG does not meet 	Full Task Group Full Insurance
Break				Trimester closes
03:00 – 5:00 PM	<ul style="list-style-type: none"> Notes Consolidation & Provider Directory development 	<ul style="list-style-type: none"> WG does not meet 	<ul style="list-style-type: none"> WG does not meet 	No meetings

Work Group 20 – Insurance Transaction Acknowledgment

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance subcommittee (Monday only: 8:00-8:45am) Full Healthcare task group (Monday only: 8:45-9:30am)	<ul style="list-style-type: none"> 5010 999 TR3 Work 	Full Insurance subcommittee Full Healthcare task group	<ul style="list-style-type: none"> Tabled items from earlier in the week WG20 Conf Call Schedule – February through June Agenda for next Trimester
Break				
10:00 AM – 12:00 PM	9:30-10:30 am <ul style="list-style-type: none"> Administrative Items New Attendee/Contact Information Review and approve this week's agenda 10:30 am - noon <ul style="list-style-type: none"> Write DM for remaining ARM Examples Write DM for 999 Errata based on revisions 	Full Insurance subcommittee Full Healthcare task group	<ul style="list-style-type: none"> TG2 Mgmt Meeting Update ARM Examples Work 	<ul style="list-style-type: none"> Trimester Meeting notes Adjourn by 11:00 AM
Lunch				
01:00 – 03:00 PM	<ul style="list-style-type: none"> HIR's (follow up to old and/or start work on new) <ul style="list-style-type: none"> Review final HIR-875 Review final HIR-919 	1:30 – 3:30pm <ul style="list-style-type: none"> Co-Chair Elections (tentative) – 2 positions 5050 999 TR3 Work 	<ul style="list-style-type: none"> ARM Examples Work 	Full Insurance subcommittee Full Healthcare task group
03:00 – 5:00 PM	<ul style="list-style-type: none"> 5050 999 TR3 Work Organization and Start 	3:30 – 5:00pm <ul style="list-style-type: none"> 5050 999 TR3 Work 	3:30-5:00 <ul style="list-style-type: none"> ARM Examples Work 	No meetings

WG21 – HIPAA Implementation and Coordination

Time	Monday	Tuesday	Wednesday	Thursday
08:00 – 10:00 AM	Full Insurance Full Task Group	<ul style="list-style-type: none"> WG does not meet 	Full Task Group Full Insurance	<ul style="list-style-type: none"> WG does not meet
Break				
10:00 – 12:00 AM	<ul style="list-style-type: none"> WG does not meet 	Full Task Group Full Insurance	<ul style="list-style-type: none"> WG does not meet 	<ul style="list-style-type: none"> WG does not meet
Lunch				
01:00 – 03:00 PM	<ul style="list-style-type: none"> WG does not meet 	1:00-2:00 PM <ul style="list-style-type: none"> HITSP Discussion with WGs 1, 10, & 15 2:00-3:00 PM <ul style="list-style-type: none"> HITSP SAC 	<ul style="list-style-type: none"> Agenda items not addressed Tuesday afternoon 	Full Task Group Full Insurance
Break				Trimester closes
03:00 – 5:00 PM	<ul style="list-style-type: none"> WG does not meet 	3:00-4:00 PM <ul style="list-style-type: none"> DSMO items 4:00-5:00 PM <ul style="list-style-type: none"> Coordination with WEDI & DCCs 	3:30-5:00 HIPAA Informational Forum <ul style="list-style-type: none"> Healthcare Reform and X12 HITSP Update 	No meetings